

MINUTES OF THE LEGISLATIVE MEETING OF THE TOWN BOARD OF THE TOWN OF PELHAM HELD ON MONDAY OCTOBER 2nd , 2017 AT PELHAM TOWN HALL, COMMENCING AT 7:00 PM

PRESENT: SUPERVISOR PETER DIPAOLO, COUNCILMAN BLAKE BELL, COUNCILMAN TIMOTHY CASE, COUNCILWOMAN RAE SZYMANSKI, TOWN COUNSEL THOMAS KLEINBERGER

ABSENT: DEPUTY TOWN SUPERVISOR DANIEL MCLAUGHLIN

RECORDING SECRETARY: TOWN CLERK MICHAEL RECCA

OTHERS PRESENT: CONFIDENTIAL SECRETARY TO THE SUPERVISOR RUTHANN DESIMONE, DEPUTY TOWN CLERK JESSICA HYNES,

CALL TO ORDER- Town Supervisor Peter DiPaola called the legislative meeting to order at 7:00PM.

I. Approval of Minutes

- a. Supervisor DiPaola asked the Board to review the minutes from the September 11th, 2017 Legislative meeting.
 - i. Motion to Approve Minutes was made by Councilman Case
 - ii. Seconded by Councilman Szymanski
 - 1. Voting:
 - a. Supervisor DiPaola- Aye
 - b. Councilman Bell- Aye
 - c. Councilman Case- Aye
 - d. Councilwoman Szymanski-Aye
 - 2. **The motion was approved unanimously.**

II. Committee Reports

a. Councilwoman Szymanski-Fly Car

- 1. Councilwoman Szymanski provided the Board with reports for the Fly Car for the month of September 2017
- 2. September 2017 Report- Total 80 Calls
 - a. Pelham-53 calls
 - b. Pelham Manor-26 calls
 - c. Hutchinson River Parkway-6 calls
 - d. Mutual Aid Mount Vernon 1 call
 - e. 49% answered in less than 5 minutes, 36% answered between 5 and 7 minutes and 15% answered between 7 and 9 minutes.

- f. Councilwoman Szymanski also reported on an Opioid Overdose that occurred recently. Village of Pelham Fire Department responded to an overdose and administered NARCAN. The Fly Car also responded and assisted Chief DiNapoli and the Fire Department with the overdose until an ambulance arrived. The wait time was 26 minutes for an ambulance which is very high and needs to be looked into. The average time in September for Ambulance responses was 9 minutes, so there will be a review on why this call took 29 minute.

b. Councilman Bell-Legal

i. Tax Receiver Report- Monthly Statement from the Receiver of Taxes.

1. The report for the month of August 2017 is below:

- a. Town/County Taxes 2017 Received: \$ 24,660.97
- b. Town/County Taxes 2016 Received: \$0
- c. School Taxes Received: \$0
- d. School Collection Fee: \$0
- e. Credit Card Fee:
 - i. Town- \$70.81
 - ii. School- \$0
- f. Duplicate Payments-School: 0
- g. Penalties & Interest: \$2,892.68
- h. Liens: \$27,351.63
- i. Taxpayers Agreement: \$744.36
- j. Misc. \$213.00
- k. Pro-Ratas: \$1,807.86
- l. Total: \$57741.31

ii. Town Court Justice Fund Internal Reporting

1. August 2017:

- a. Justice DeChiaro remitted \$26,121.50
- b. Justice Gardner remitted \$39,740.50

c. J-CAP Grant

i. Councilman Bell moved that the Town Board approve the following Resolution:

- 1. Resolved that the Town Board of Pelham authorizes the Town Court of Pelham to apply for a 2018 J-Cap grant of up to \$30,000 to secure funding for various court projects. This motion was seconded by Councilwoman Szymanski.

2. Voting:

- a. Supervisor DiPaola- Aye
- b. Councilman Bell- Aye
- c. Councilman Case- Aye
- d. Councilwoman Szymanski-Aye

3. **The motion was approved unanimously.**

4. The Town has applied for this grant the last four years and it has been very helpful in securing improvements for the Town

ii. Town Constable Report

- 1. Two Town Constables received Pepper Spray training and this now makes our Constable Department fully self-sufficient for training purposes. We no longer will need to use outside trainers for any of the required trainings.

d. Deputy Supervisor McLaughlin-Library

- i. Supervisor DiPaola provided an update as Deputy Supervisor McLaughlin was absent. The Security System update has been completed and it is fully functional now.
- ii. Traffic flow changes have been made and are currently in effect. The
- iii. There will be an Active Shooter and Hostage situation training at the Library. This training is conducted by the Westchester County Police.

e. Councilman Case- Recreation

- i. There is a Recreation Department meeting tonight at the Daronco Town House.
- ii. Online registration for Rec Sports is still moving forward and is expected up and running within 2 weeks.
- iii. Cyber Security Insurance-There was a request on whether we need this insurance as people are now paying for Recreation activities online. Councilman Case will get more information and report at the next meeting.
- iv. PACT and Sen. Klein's Opioid Awareness Session was very well attended and it allowed many residents to get trained in NARCAN.
- v. Wednesday Oct 4th, there is a PACT Town Hall at the Daronco Town House. The Summer Interns will be presenting their projects at the event.
- vi. Pelham Half- Please request another Flycar to be on hand. 700-800 are expected to be in attendance. Event starts and ends at Gazebo.

III. Supervisor's Report

- a. Generator Grant Work-The Generator electrical system is now up and running. Now we are in the process of getting the Generator installed. Con Ed had put a stop order on digging, which has since been removed so this project is moving forward. All electrical wires will be underground. This should take 2-3 weeks to finish. Sen. Klein has been invited to the opening. Additional PVC piping will be added during this and all overhead wires between Town Hall and Daronco Town House will be removed and there will be less frequent power outages.
- b. Budget Workshop is October 18th- there have been zero tax levy increases in the past three years and we anticipate the same will hold true this year.
- c. Municipal Officials Dinner- The Town of Pelham is hosted the WMOA dinner on September 14th and the dinner was well attended and huge success.
- d. Supervisor DiPaola instructed Town Attorney Kleinberger to prepare a lease agreement with the Village of Pelham for the purposes of leasing the police headquarters from the Town of Pelham.

IV. New Business

- a. Solarize Westchester
 - i. Solarize Westchester-Nina Orville from Solarize Westchester made a presentation on the Solarize Westchester Program. Solarize Westchester is also a partner with Sustainable Westchester. Abundant Efficiency is Nina's company that partners with Solarize Westchester. Solarize Westchester was funded by NYSERDA originally, but there is no longer anymore NYSERDA funding. Due to the success of the original campaigns, they have now created a sustainable model to move forward with additional campaigns. Group purchasing is used to purchase solar panels, the cost is tends to be more than 30% lower than if you were to buy panels on your own. Solarize Westchester will vet Solar Installers who are high quality for a lower price. They offer lower prices because local municipalities publicize and market it lowering the cost of advertising for the installer and they can do more jobs at a lower rate for everyone. If you decide to purchase solar panels you are not obligated to use the chosen installer but you may do so if you would like. The Village of Pelham has indicated interest in participating in this program. Campaigns are 16 weeks and are scheduled from late February-early June. Kevin Healy from Pelham Manor spoke briefly about the Solar process. Kevin and his wife did went solar 4 years ago, he explained the process and how intimidating it is to do it alone. At the time he and his wife had to review panels, vendors, and many other aspects of the

process. With solarize Westchester experts guide you through this process.

ii. Councilman Bell asked what the obligations and roles of the municipality of a candidate campaigns.

1. Nina Orville explained it depends on the community, realizing that all municipalities communicate with residents differently. Some do mainly web and email based marketing, others do fairs and banners, etc.
2. There is no financial obligation of municipalities that join a campaign.

iii. Town Attorney Kleinberger asked what the cost of the program is:

1. Nina Orville said installers put together a price proposal for each community. They review all aspects of the process, permitting, anticipated installations, etc. and then will provide a price.
2. For example in Westchester the market rate was \$29,000, then there is a NYSEDA incentive that removes \$3,000, and then 30% and 20% Federal and State Tax credit. Bringing the net cost to roughly \$13,000. That is without Solarize pricing. In Peekskill, for example, the cost was \$9,000, saving roughly 31% for the community per installation.

b. Councilman Bell moved that the Town of Pelham adopt the following resolution regarding the 2017 Adjusted Base Proportions for the Town and School District

i. Resolved, that the Town Board adopt the 2017 Adjusted Base Proportions using the 2016 reference roll pursuant to Article 19, RPTL for the levy of Town and School taxes on the 2017 assessment roll as follows:

1. Town of Pelham
 - a. Homestead: 82.087694
 - b. Non-Homestead: 17.912306
2. Pelham School District
 - a. Homestead: 82.076176
 - b. Non-Homestead: 17.923824

ii. This motion was seconded by Councilwoman Szymanski

1. Voting:
 - a. Supervisor DiPaola- Aye
 - b. Councilman Bell- Aye
 - c. Councilman Case- Aye
 - d. Councilwoman Szymanski-Aye

2. The motion was approved unanimously.

- c. Use of Town House on Sunday:
 - i. There was a brief discussion on whether or not we should allow the Daronco Town House to be used on Sunday's. Past practice has been we do not allow this. Deputy Town Clerk Hynes advised the board on some requests we've had. As Deputy Town Clerk Hynes mentioned to the Board that Sundays are discouraged but she advised that we need an official policy so we can be consistent.
 - ii. Resident Marilyn Zielinski commented that Sunday's are helpful for residents as we are very busy and they would consider using the Town House if they could use it.
 - iii. The Town Board will consider revising and adopting policies on this at the next meeting.
- d. Town Clerk Recca announced his pilot program opening the Town Clerk's office monthly on Saturday's has been a huge success. He has announced the program will continue through the calendar year of 2017.
- e. Town Tax Payments
 - i. The Town Board received 5 requests from residents asking for forgiveness of penalties and interest related to late payment of property taxes. The board reviewed all requests and denied them all.
 - ii. Councilman Bell proposed the motion. Councilman Case seconded the motion.
 - 1. Voting:
 - a. Supervisor DiPaola- Aye
 - b. Councilman Bell- Aye
 - c. Councilman Case- Aye
 - d. Councilwoman Szymanski-Aye

V. Adjournment

- a. There was a motion to adjourn made by Councilman Szymanski and seconded by Councilman Case. The motion passed unanimously and the meeting was adjourned at 8:11 PM.

Respectfully Submitted,

Michael Recca
Town Clerk