

**MINUTES OF THE LEGISLATIVE MEETING OF THE TOWN BOARD OF THE TOWN
OF PELHAM HELD ON TUESDAY MARCH 3, 2020 AT TOWN HALL,
COMMENCING AT 7:00 PM**

PRESENT: TOWN SUPERVISOR DANIEL MCLAUGHLIN, DEPUTY TOWN SUPERVISOR RAE SZYMANSKI, COUNCILMAN TIM CASE, COUNCILWOMAN MAURA CURTIN AND TOWN COUNSEL THOMAS KLEINBERGER

ABSENT: COUNCILWOMAN KRISTEN BURKE

RECORDING SECRETARY: TOWN CLERK ANTOINETTE CLEMENTE

OTHERS PRESENT: CONFIDENTIAL SECRETARY TO THE SUPERVISOR RUTHANN DESIMONE, DEPUTY TOWN CLERK FRANCINE CAMPION AND A FEW MEMBERS OF THE PUBLIC.

CALL TO ORDER- Town Supervisor Daniel McLaughlin called the Legislative Meeting to order at 7:00 PM.

1) APPROVAL OF MINUTES

a) Town Supervisor Daniel McLaughlin asked the Board to review the minutes from the Legislative meeting held on February 4, 2020.

Motion By: Deputy Supervisor Szymanski

Seconded by: Councilman Case

Voting Taken

Supervisor McLaughlin- Aye

Deputy Town Supervisor Szymanski- Aye

Councilman Case- Aye

Councilwoman Burke- Absent

Councilwoman Curtin- Aye

Motion carried unanimously

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2) SWEARING IN CEREMONY

a. Town Supervisor McLaughlin swore in Joseph E. Durnin Jr. serving as Marriage Officer for the Town of Pelham and Rosa Polenzani to the Recreation Board.

COMMITTEE REPORTS

3) DEPUTY TOWN SUPERVISOR SZYMANSKI- FLY CAR REPORT

a. Month of February 2020- 49

Pelham- 24

Pelham Manor- 22

HRP-2

I95-1

- a. Back-up ambulance response time 5 minutes 57 seconds. 52% of the calls were answered in 5 minutes and under.
- b. According to Mike Minerva there was a corporate structure change, the family owned business of Empress will still be in charge of decision-making concerning Empress.
- c. There was an excellent meeting with the both fire and police chiefs
- d. Confidential Secretary RuthAnn DeSimone gave a list on how Recreation corresponds with Empress. There will be a meeting with Recreation Dept. staff Mike Iannuzzi and Nicholas Florio to discuss templates on how it operates.

2) SUPERVISOR MCLAUGHLIN- JUSTICE AND TAX RECIEVER REPORTS

In lieu of Councilwoman Burke's absence, Supervisor McLaughlin gave her committee update.

Justice Report January 2020

a. Judge Kagan- \$37,766.00

b. Judge Gardner- \$47,778.00

c. Tax Receiver Report February 2020 and Penalty of Forgiveness Letters

d. Town/County 2020-0 Town/County 2019-\$1474.87, School Taxes- \$4,701,722.54, School Collection Fee- \$30,093.97, Credit Card Fee (Town or School) 0, Duplicate Payments (Town or School) \$15,111.38 Refunded, Penalties & Interest, \$29,080.89, Liens- \$13,619.45, Tax Payers Agreement-\$796.74, Misc. \$1,576.0, Pro-Ratas- \$3,761.01, Total- \$4,767,014.17

Forgiveness of Penalties Tax Map # 05/163.84-1-5 and #03/159.77-1-9

e. The Town Board reviewed letters for tax payers requesting forgiveness due to mail and bank issues. The two requests do not rise to the requirements of the tax law forgiveness. Therefore "No Action was Taken". A vote was not necessarily due to the tax law. The tax payers will be notified by mail from the Tax Receiver.

f. Constable Chief Hanson announced his retirement after serving approximately 30 years for the Town of Pelham. Lieutenant Steve Conte has accepted the position as Chief of Constables.

Town Clerk Antoinette Clemente-Town Clerk Report for February 2020

d. Marriage License- \$40.00 Marriage Sent to State- \$22.50 Ck# 1074, Department of Environmental Conservation (DEC)- \$25.00, Dog License-\$80.00, EZPass- \$125.00 Marriage Transcripts- \$30.00 Total Deposit- \$300.00 Total Paid Out- \$277.50

3) COUNCILMAN CASE- RECREATION

a. Prospect Hill will not be available for use in the summer

b. Town line for fields is still projected for May

c. Little League Parade is April 18th 8:30am starting at the Art center and ending at the high school. Nancy's truck will be present at the parade

d. Councilwoman Curtin is helping facilitate a new lease of Spring street

e. Pelham Together has 80 mental health providers. Blood Drive will be on March 23rd. ALS dodgeball tournament is on March 21st.

4) COUNCILWOMAN CURTIN-LIBRARY

a. Councilwoman Curtin will be attending the Library meeting on March 4th.

b. Councilwoman Curtin had a meeting with RuthAnn DeSimone and Darlene Paolercio to discuss the website update which entails the needs for the Town and that it needs to be organized to where it will be easily navigated.

c. Census is still a work in progress, the Library and Town House may be utilized to update Census at the next meeting.

d. There was a meeting pertaining to composting where the County has agreed to possibly consider to pick up a portion of the cost. The Villages need to find locations for where bins can be placed. Terry Clements of the Westchester Board of Legislators may be able to assist a grant for the composting.

e. Website update entails the needs for the Town and how it should be organized to where its more user friendly.

5) PUBLIC COMMENT

Andy Harrison- 416 Washington Avenue

He asked specific questions regarding the Library, a question pertaining to cyber security, grants, and communications which provoked an in-depth question and answer session where all questions were fully answered by all present members of the Town Board.

6) NEW /OLD BUSINESS

Sarah Smiley Director of EIC

a. Sarah Smiley gave a presentation on the EIC Open C-Pace (Property Assessed Clean Energy). The program channels private capital to commercial and non-profit building owners to make energy upgrades to their buildings, enabling them to improve properties, lower operating expenses and how it can have a positive impact on the community. A discussion ensued and the Town will have future talks about this program.

Resolution for Funds Appropriation and Actuary Information

Actuary Information

b. Accountant Chris Kopf from O'Connor and Davies gave a brief summary on the procedure for retiree's health benefits. It is recommended that the Town hire an actuary to put that liability cost in place.

Resolved, that the Town Board of Pelham will hire Edward Echeveria from Danziger and Markhoff LLP. to serve as Actuary for health benefits for retirees at the cost of \$2800 the first year and \$1600 the second year.

Motion By: Supervisor McLaughlin

Seconded by: Deputy Supervisor Szymanski

Voting Taken

Supervisor McLaughlin- Aye

Deputy Town Supervisor Szymanski- Aye

Councilman Case- Aye

Councilwoman Burke- Absent

Councilwoman Curtin- Aye

Resolution for Funds Appropriation

c. The Town Board passed the following Resolution for Funds Appropriation.

Motion by: Supervisor McLaughlin

Seconded by: Deputy Supervisor Szymanski

Voting Taken

Supervisor McLaughlin- Aye

Deputy Town Supervisor Szymanski- Aye

Councilman Case- Aye

Councilwoman Burke- Absent

Councilwoman Curtin- Aye

Town House Request

d. Marin Zielinski on the Democratic Committee, is requesting the use of the Daronco Town House to hold their monthly meetings. The meetings were previously held at Village Hall. Due to issues the Village Hall is no longer available. The usage of the Town House has specific guidelines. The Town Board will discuss if the committee will be able to use the space. The Board will advise when a decision is made.

Coronavirus COVID-19

e. The Town has gathered various resources including Westchester County, CDC, and New York State Dept. of Health. We will have information pertaining to safety precautions ie: hand washing for twenty seconds, staying out of well populated areas, and coughing and sneezing in elbow or tissue. Town Hall and both Villages also have links to data sheets. As more information surfaces, we will update accordingly.

Motion to end Legislative meeting at 8:54 PM

Motion by: Deputy Supervisor Szymanski

Seconded by: Councilwoman Curtin

Vote Taken:

Supervisor McLaughlin- Aye

Deputy Town Supervisor Szymanski- Aye

RESOLUTION

WHEREAS pursuant to New York State Town Law §112(1), the Town Board, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations and shall provide for the financing thereof from: (i) the unexpended balance of an appropriation; (ii) the appropriation for contingencies; (iii) the unappropriated unreserved fund balance; (iv) from unanticipated revenues within a fund; or (v) by borrowing pursuant to the local finance law; and

WHEREAS further pursuant to New York State Town Law §112(1), the Town Board may make such allocation provided that the unappropriated unreserved fund balance or unanticipated revenues shall be utilized only to the extent that the total of all revenues of such fund recognized or reasonably expected to be recognized in the current fiscal year, together with unappropriated unreserved fund balance, exceeds the total of all revenues and appropriated fund balance as estimated in the budget,

BE IT HEREBY RESOLVED, the Town of Pelham hereby authorizes the increase and decrease of the following in the amounts indicated:

Increase Appropriation - Acct:

Decrease Appropriation - Acct:

TOWN OF PELHAM - TOWN BOARD

Town of Pelham
Year End Budget Adjustments

		<u>12/31/2019</u>		
Account Number	Debit Credit 1	Account Number		Credit
		A7310.400		
A1010.401	1400.00	A7140.422	800.00	
A1010.403	1245.00	A7140.422	2254.95	800.00
A1010.800	1305.64	A7550.401		
A1315.402	3950.64			2254.95
A1315.401	2651.50	A4540.403	6000.00	
A1315.402	2651.501	A4540.407	579.10	
A1330.201	5074.02	A7140.422	7846.58	
A1315.402	5074.02			
A1330.201	1727.81			
A1110.404	1727.81			
A1330.201	5000.00			
A1320.401	5000.00			
A1355.101	54171.01			
A1620.300	54171.01			
A1355.800	10015.05			
A1620.405	10015.05			
A1440.102	2000.00			
A1355.102	2000.00			
A1410.400A	4262.00			
A1460.451	4280.63			
A1410.404	18.63			
A1930.400	9092.38			
A1930.401	976.87			
A1910.400	10069.25;			
A1420.401	7675.05			
A1420.402	1875.00			
A1420.404	500.00			
A1420.405	10318.26			
A1420.406	2555.99			
A1420.800	1305.96			
A3120.105	24230.26			
A9010.805	5570.33			
A1989.450	23777.46			
A7610.101	2500.00			
A7610.400	256.77			
A7610.403	1024.68			

A1315.402		5074.02
A1330.201	1727.81	
A1110.404		1727.81
A1330.201	5000.00	
A1320.401		5000.00
A1355.101		54171.01
A1620.300	54171.01	
A1355.800		10015.05
A1620.405	10015.05	
A1440.102	2000.00	
A1355.102		2000.00
A1410.400A	4262.00	
A1460.451		4280.63
A1410.404	18.63	
A1930.400	9092.38	
A1930.401	976.87	
A1910.400		10069.25;
A1420.401	7675.05	
A1420.402	1875.00	
A1420.404	500.00	
A1420.405	10318.26	
A1420.406	2555.99	
A1420.800	1305.96	
A3120.105		24230.26
A9010.805	5570.33	
A1989.450		23777.46
A7610.101	2500.00	
A7610.400	256.77	
A7610.403	1024.68	
A4540.403	6000.00	
A4540.407	579.10	
A7140.422	7846.58	

Budget Line Adjustments 2019

Councilman Case- Aye
Councilwoman Burke- Absent
Councilwoman Curtin- Aye

Motion carried unanimously.

Respectfully Submitted,
Antoinette Clemente
Town Clerk

Minutes of the Legislative Meeting, March 3, 2020