

**MINUTES OF THE LEGISLATIVE MEETING OF THE TOWN BOARD OF THE TOWN  
OF PELHAM HELD ON TUESDAY JANUARY 7, 2020 AT TOWN HALL,  
COMMENCING AT 7:15 PM**

**PRESENT:** TOWN SUPERVISOR DANIEL MCLAUGHLIN, DEPUTY TOWN SUPERVISOR RAE SZYMANSKI, COUNCILMAN TIM CASE, COUNCILWOMAN KRISTEN BURKE, COUNCILWOMAN MAURA CURTIN AND TOWN COUNSEL THOMAS KLEINBERGER

**RECORDING SECRETARY:** TOWN CLERK ANTOINETTE CLEMENTE

**OTHERS PRESENT:** CONFIDENTIAL SECRETARY TO THE SUPERVISOR RUTHANN DESIMONE, DEPUTY TOWN CLERK FRANCINE CAMPION AND A FEW MEMBERS OF THE PUBLIC.

**CALL TO ORDER-** Town Supervisor Daniel McLaughlin called the Legislative Meeting to order at 7:00 PM.

**1) APPROVAL OF MINUTES**

a) Town Supervisor Daniel McLaughlin asked the Board to review the minutes from the Legislative meeting held on December 2, 2019.

Motion By: Councilwoman Curtin

Seconded by: Councilman Case

Voting Taken

Supervisor McLaughlin- Aye

Deputy Town Supervisor Szymanski- Aye

Councilman Case- Aye

Councilwoman Burke- Abstain

Councilwoman Curtin- Abstain

Motion carried unanimously

## **COMMITTEE REPORTS**

### **1) DEPUTY TOWN SUPERVISOR SZYMANSKI- FLY CAR REPORT**

#### **a. Month of November 2019- 90 Calls**

Pelham- 38

Pelham Manor- 43

HRP- 6

I95-3

Back-up ambulance response time 6 minutes 23 seconds

#### **b. Month of December 2019- 84 Calls**

Pelham-44

Pelham Manor- 37

HRP- 3

Back up ambulance response time 8 minutes and 11 seconds

Fly car answered 64% of the calls in 6 minutes or under.

c. Deputy Supervisor Szymanski stated that the fly car should be available for all community events. Empress will also give a backup ambulance at no cost to the town. Councilman Case will submit a schedule to Empress for school and sporting events

### **2) COUNCILWOMAN BURKE- JUSTICE, TAX RECEIVER AND TOWN CLERK REPORTS**

#### **Justice Report November 2019**

a. Judge DeChiaro- \$50,935.50

b. Judge Gardner- \$22,120.00

#### **c. Tax Receiver Report December 2019**

Town/County 2019-0 Town/County 2018-0 School Taxes- \$6,467,178.21 School Collection Fee- \$41,399.27 Credit Card Fee (Town or School) 0 Duplicate Payments (Town or School) \$3,733.08 tax refund Penalties & Interest \$9,746.83 Liens- \$19,781.39 Tax Payers Agreement- \$836.58 Misc. \$100.00 Pro-Ratas- \$7,053.26 Total- 6,549,828.62

### **Town Clerk Monthly Report for December 2019**

d. Marriage- \$40.00 Marriage Sent to State- \$22.50 Ck# 1072 DEC- \$22.00 Dogs-\$87.00 EZPass- \$200.00 Total Deposit- \$349.00 Total Paid Out- \$326.50

### **3) COUNCILMAN CASE- RECREATION**

- a. Fields at Glover will hopefully be done by May, potentially sooner
- b. 400 kids attended Recreation Basketball
- c. Meeting for Recreation on January 15<sup>th</sup>,2020
- d. YMCA Night- held in the New Rochelle YMCA monthly has 40-55 Pelham children

### **4) COUNCILWOMAN CURTIN-LIBRARY**

- a. Library board meeting scheduled for January 8<sup>th</sup> at 730 pm
- b. A December meeting with Supervisor McLaughlin, Mayor Mullen and Senator Biaggi had a discussion for future plans of the library. Honorable Amy Paulin and Senator Biaggi to potentially help fund the project.

### **5) PUBLIC COMMENT**

Edward Doty

15 Oak Avenue

Pelham, Ny 10803

Edward Doty- What is the progress on installation of an elevator in this building?

RuthAnn DeSimone Confidential Secretary to the Supervisor answered – We have secured plans that just came in, preparing to go out for bid. Once the weather changes, we can move forward with the project.

Edward Doty- What arraignments are there for handicapped people attending meetings in the Town Hall?

Supervisor McLaughlin- If we aware that a substantial number of residents will be attending the meeting it will be moved to the Daronco Town House.

Edward Doty- Is there some kind of notice visible to find if they need help?

RuthAnn DeSimone Confidential Secretary to the Supervisor answered- We are very aware if someone needs help, the parking office acts as a liaison for the tax office and the town clerk to assist handicap individuals. Our buildings are ADA compliant and the ramp is sufficient.

**Debbie Winstead**

**14 Witherbee**

**Pelham, NY 10803**

Debbie Winstead proposed to the town about shared cost in a composting project that has been presented by Town of Scarsdale. A meeting of the Sustainability Committee was held on January 6<sup>th</sup> at Village Hall to discuss the advantages of composting. There will be an additional meeting on January 16<sup>th</sup> and the Town Board is invited to attend this meeting for further information.

## **6) SUPERVISOR'S REPORT**

a. A letter from the Westchester County Veterans Service Committee sent a letter to the Town Board acknowledging all of the accomplishments Robert McGuirl as a Pelham resident, combat veteran and life long advocate of veterans. A unanimous vote was taken by the organization to have Mr. McGuirl's name added to Veterans Park. After a brief discussion, the Town Board may consider a plaque in lieu re naming the park. Supervisor McLaughlin had a meeting with Joseph Durnin of Post 50 and both agreed that a plaque would be the right option. Board to have further discussion.

b. New York State submitted four recommendations to the Town of Pelham for the Cyber Audit. They included an Annual Contract, Comprehensive written procedures, Cyber Awareness Training and appointment of someone internally. Comptroller Losurdo has been designated to fill that role. The Cyber Awareness Training held on Tuesday, January 7, 2020 was attended by Supervisor McLaughlin, Deputy Supervisor Szymanski and Town employees. The town is in the process of issuing new emails to the staff and there is a back up to the cloud in place. At no time was the Town breached to warrant an audit. Audits have been conducted all over New York State to help protect against malware and computer scams. The Town has completed all recommendations set forth by the State and the audit is now closed. Many thanks to former Councilman Blake Bell for all of his hard work and dedication to make sure

that the audit was satisfied. A suggestion from Councilwoman Burke to have EXTERNAL written in the subject area to flagged suspicious emails.

The Inauguration had a tremendous turn out. Special Thank You to Deputy Town Clerk Francine Campion, Michael Iannuzzi, Nicholas Florio, Town Constables Tony Bonilla and Jose Llamas for all of their assistance in making this a great event.

A letter sent to the Town and both Judges from the Unified Court System requesting that all court records and dockets be submitted for the year 2019 for examination and to be entered into the minutes once completed.

#### **7) Introduction of New Town Council Members Kristen Burke and Maura Curtin**

Town Supervisor McLaughlin welcomed Councilwoman Burke and Councilwoman Curtin to the Board. Both were asked to give a brief description about themselves and their accomplishments.

Motion to end Legislative meeting at 7:55 PM

Motion by: Councilman Case

Seconded by: Deputy Supervisor Szymanski

Vote Taken

Supervisor McLaughlin- Aye  
Deputy Town Supervisor Szymanski- Aye  
Councilman Case- Aye  
Councilwoman Burke- Aye  
Councilwoman Curtin- Aye

Motion carried unanimously.

Respectfully Submitted,  
Antoinette Clemente  
Town Clerk

