



Settled in 1654

# TOWN OF PELHAM

WESTCHESTER COUNTY, NEW YORK

TOWN HALL  
34 Fifth Avenue  
Pelham, New York 10803

Court Clerk  
Town Justice Court  
Tel: (914) 738-2205  
(914) 738-7030

## SMALL CLAIMS APPLICATION

DATE: \_\_\_\_\_ FILING FEE: \$10.00 FOR CLAIMS UP TO \$1,000.00  
\$15.00 FOR CLAIMS OVER \$1,000.01 - \$3,000.00

- \* INCREASE IN RATES EFFECTIVE 07/23/96
- \* CLAIMS CANNOT BE FOR MORE THAN \$3,000.00 (EFFECTIVE 07/31/94)

MAKE PAYABLE AND MAIL TO: PELHAM JUSTICE COURT  
34 Fifth Ave  
Pelham, NY 10803

THE PERSON YOUR CLAIM IS AGAINST IS:

A RESIDENT OF Pelham OR HAS A BUSINESS IN Pelham

YES: \_\_\_\_\_ NO: \_\_\_\_\_

\*\*\* IF YOUR ANSWER IS "NO", THIS COURT CANNOT PROCESS YOUR SMALL CLAIMS ACTION. DO NOT CONTINUE FILLING OUT THIS FORM.

ARE YOU (PLAINTIFF) A CORPORATION OR PARTNERSHIP? YES: \_\_\_\_\_ NO: \_\_\_\_\_

\*\*\* IF YOUR ANSWER IS "YES", THIS COURT CANNOT PROCESS A SMALL CLAIMS ACTION. YOU MAY SUBMIT A CIVIL ACTION (FEE: \$20.00). A CIVIL ACTION MUST BE SERVED UPON THE PERSON AND YOU SHOULD OBTAIN AN ATTORNEY, WHO MAY DRAW YOUR PAPERS.

**PLAINTIFF**

**DEFENDANT**

YOUR NAME: \_\_\_\_\_ NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ PHONE: \_\_\_\_\_

AMOUNT OF CLAIM: \$ \_\_\_\_\_

REASON FOR CLAIM: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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